# Title:Community Health Worker

# Function or Dept.: Growth & Transformation

# Service Line: N/A

# Location: Illinois

# Reports to: Manager, Social Service Program

# FLSA Classification: Exempt

# Help at Home is the nation’s leading provider of high quality care and support solutions. Our goal is to enable the highest level of personal independence and meaningful lives for our clients. Help at Home is committed to delivering a gold standard in care through our attentive and well-trained staff who support making it possible to keep people comfortably and safely within their homes and communities.

# Job Summary:

The Community Health Worker reports to the Manager, Social Service Program. This position is responsible for working out in the community with specific target populations and will work closely with the HealthyMATCH Nurse and Social Worker to improve patient care and outcomes.

# *Supervisory Responsibilities:*

* None.

# *Duties/Responsibilities:*

* Responsible for establishing rapport with clients and their caregivers while providing general support and encouragement.
* Follow – up with clients via phone calls and home visits
* Help clients set personal health related goals.
* Provide referrals for services to community agencies as appropriate.
* Help clients connect with transportation resources and provide appointment reminders when needed.
* Work collaboratively with other Help at Home personnel assigned to the same patient.
* Knowledgeable about community resources appropriate to needs of clients.
* Responsible for providing consistent communication to the HealthyMATCH RN and LSW to evaluate client status, ensuring that provided information, and reports clearly describe progress.
* Act as a client advocate and liaison between the caregiver, family, and community service agencies.
* Document accordingly in the EMR and other software no later than 24 hours after client contact.
* Manage assigned caseload of clients.
* Attend regular staff meetings, trainings and other meetings, as requested.
* Perform other duties as assigned.

# *Required Skills/Abilities:*

* Ability to work independently and as part of a broader care team as the situation requires.
* Excellent interpersonal, written, and verbal communication skills.
* Organized, flexible and ability to multitask

# *Education and Experience:*

* Bachelor’s Degree required
* Three (3) years of experience directly related to the duties and responsibilities specified.
* Strong preference for experience with elder population in a home health care, hospice/palliative or facility setting.
* Experience working as part of a broader health care team and leading by influence.

# *Physical Requirements:*

* Ability to travel up to 50% of the time across Help at Home locations.
* Minimal lifting, bending but role typically requires long period of sitting.

*The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions upon request.*

*Help At Home is an Equal Employment Opportunity (EEO) employer and welcomes all qualified applicants. Applicants will receive fair and impartial consideration without regard to race, sex, color, religion, national origin, age, disability, veteran status, genetic data, or religion or other legally protected status.*